

CAP TABLE

Standard Format

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Note:
Please use this format as per the guidelines, in case of deletion of unwanted cells, will cause inappropriate results/ error.

Thanks for downloading this sheet, we are delighted to know that we are simplifying your efforts.



Your business, simplified.

In case of any queries, kindly contact

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Guidelines

General	
Terms	We have provided the understanding on terms table for terms used in this sheet to assist throughout the working. Please refer last table in this section
Assumption	This cap table is based on some standard assumptions and may need to be modified for custom transactions.
Rule	You are requested to just fill in the "Pre-Requisite" tab and rest the sheet will do.
Limited parties	We have considered sample numbers and names, in case of increase or decrease, refer below table to proceed with your requirements.
ESOP	You can modify it as per your need, or put as "0" in case you do not want to use. Please do not put any text/random thing other than number
Not Applicable	Please input as "0" in case if any field/ requirement is not applicable in your case, you can hide it but do not delete anything.
Irrelevant	In case anything is note relevant, please do not delete anything because entire sheet has been given a cell references.
Addition	In case of addition to any requirements, please refer last point in this table
Auto-working	In order to prevent any unintentional input, we have protected sheets with password, so that all formula's will remain in order.
Unprotect	Please reach out to us as per contact details mentioned in cover page to get the unprotected sheet

Steps to use the working

Pre-requisite	Fill all the details asked in pre-requisite of respective field in appropriate places
Main working	Main working is linked with pre-requisite sheet, so all data will auto-populate there
Pls Check	In case anything go wrong in excel to verify your input, it will show this result. Pls insert appropriate input wherever the cell is linked with.

Initial Requirements

Requirement	Please provide the requested details appropriately.
Input	Please provide the appropriate input in terms of context and format, in the field as requested
Basis	Basis the table, Main working will drive the results. Make sure this table has been filled with proper responses

Founder's Details

Initial Requirement	Please select from drop down, the number of founders
Check	Please cross the count of founders in cell no. A27
Deletion	In case of founders less than or equal to 7, please fill the necessary details n rest you can keep it as blank
Addition	Please reach out to us as per contact details mentioned in cover page to get the unprotected sheet
Steps of Addition	If you want to add more than 7, please follow the below mentioned steps: <ol style="list-style-type: none"> 1. Select the "More" in initial requirement; 2. Add row before Investor G in table "Founders Shares" in pre-requisites and in Main working 3. Provide details the appropriate details in table "Founder Shares" 4. Please copy the row of Investor F from Column C to L to this new row you have added 5. Check the total in both sheets, if its ok, then good to go

Transferee Details

Initial Requirement	Please select from drop down, whether do you want any transfer before investments
Details	If answer to above is yes, please fill the details in table "Transferee Details". If answer is no, keep it blank
Transfer criteria	We have considered the transfer proportion in equal ratio to the founder's original shareholding pattern
Addition	Please reach out to us as per contact details mentioned in cover page to get the unprotected sheet
Steps of Addition	In case you to add more, you can the follow the similar steps as mentioned in "Founder Details" and point head "Addition" for transferee
Presentation	In case transfer is not applicable, you can hide the transfer column from main working, but do not delete it

Investment Rounds

Initial Requirement	Please select from drop down, the number of rounds
Addition	Please reach out to us as per contact details mentioned in cover page to get the unprotected sheet
Steps of Addition	In case of more than 2 rounds, you need to take certain efforts here by following below mentioned steps <ol style="list-style-type: none"> 1. Select the "More" in initial requirement 2. Copy paste the table of investor details and fill the requisite 3. You need to add rows in main working, before investor 6 4. Link name of investors to main working, please note that the investor name should be in order as you can see for 2 rounds 5. You can extend analysis table in main working sheet 6. Copy the formula used in 2 rounds in analysis for additional round 7. Please understand and select the appropriate cells so that to formula will do as per your command 8. Add column to main working, you can copy round 2 details like no. of shares and % to keep same formatting 9. There is a formula to arrive at the number of shares to new investors, please use that, you can copy from round 1 or 2 10. Check the total, if it is as per your expectation. if no, check references/formulas, if yes, good to go

Understanding on terms

CapTable	It represents the shareholding pattern pre and post investment considering the effects of transfers and ESOP.
ESOP	It can be understood as share options allotted to employees basis the fulfillment of certain conditions.
Pre Money Valuation	It represents the value of the company before investments. You can calculate it as (No. of existing shares * Fair Market Value per share as on agreed date)
Post Money Valuation	It represents the value of the company after investments. Simply add the investment amount to pre money valuation or use above calculation

Pre-Requisite

Initial Requirements	
Particulars	Details to be filled
Name of the Company	Treelife Ventures
Number of Founders	7
Transfer of Shares	Yes
ESOP proposed	Yes
ESOP proposed (in %)	20%
No. of investment rounds	2
Pre Money Value	10,000,000
Pre Money Value (Post Round 1)	13,200,000
Investment amount	Fill table below

Please fill the Transferee details

Founders Shares	
Shareholders Name	No. of Shares
Mr. A	10,000
Mr. B	5,000
Mr. C	-
Mr. D	-
Mr. E	-
Mr. F	-
Mr. G	-
Total	15,000

Count of Founders, Check to match details with initial requirement
Good to go

Transferee Details		Applicable
Shareholders Name	No. of Shares	
Mr. H - Transferee	1,000	
Mr. I - Transferee	500	
Mr. J - Transferee	-	
Total	1,500	

Leave blank if not applicable. The working assumes transfer based on the existing shareholding of the founders.

Investment Details - Round 1		Applicable
Investor Name	Amount of Investment	
Investor 1	2,000,000	
Investor 2	1,200,000	
Investor 3	-	
Total	3,200,000	

Investment Details - Round 2		Applicable
Investor Name	Amount of Investment	
Investor 4	800,000	
Investor 5	350,000	
Investor 6	0	
Total	1,150,000	

Leave blank if not applicable

Treelife Ventures

Cap Table										
Shareholders Names	Founders		Transfer		ESOP Pool		Post Investment - Round 1		Post Investment - Round 2	
	No. of Shares	%	No. of Shares	%	No. of Shares	%	No. of Shares	%	No. of Shares	%
Mr. A	10,000	67%	9,000	60%	9,000	48%	9,000	36%	9,000	33%
Mr. B	5,000	33%	4,500	30%	4,500	24%	4,500	18%	4,500	17%
Mr. C	-	0%	-	0%	-	0%	-	0%	-	0%
Mr. D	-	0%	-	0%	-	0%	-	0%	-	0%
Mr. E	-	0%	-	0%	-	0%	-	0%	-	0%
Mr. F	-	0%	-	0%	-	0%	-	0%	-	0%
Mr. G	-	0%	-	0%	-	0%	-	0%	-	0%
Mr. H - Transferee	-	0%	1,000	7%	1,000	5%	1,000	4%	1,000	4%
Mr. I - Transferee	-	0%	500	3%	500	3%	500	2%	500	2%
Mr. J - Transferee	-	0%	-	0%	-	0%	-	0%	-	0%
ESOP	-	0%	-	0%	3,750	20%	3,750	15%	3,750	14%
Investor 1	-	0%	-	0%	-	0%	3,750	15%	3,750	14%
Investor 2	-	0%	-	0%	-	0%	2,250	9%	2,250	8%
Investor 3	-	0%	-	0%	-	0%	-	0%	-	0%
Investor 4	-	0%	-	0%	-	0%	-	0%	1,500	6%
Investor 5	-	0%	-	0%	-	0%	-	0%	656	2%
Investor 6	-	0%	-	0%	-	0%	-	0%	-	0%
Total	15,000	100%	15,000	100%	18,750	100%	24,750	100%	26,906	100%


**In case of deletion of any column, subsequent details will reflect as "Pls Check", in that case you need to select the appropriate input in pre-requisites, once it is done, results will be there*

Analysis		Round
Pre money valuation of the Company		10,000,000
Investment by Investor 1		2,000,000
Investment by Investor 2		1,200,000
Investment by Investor 3		-
Post money valuation of the Company		13,200,000

		Round
Pre money valuation of the Company		13,200,000
Investment by Investor 4		800,000
Investment by Investor 5		350,000
Investment by Investor 6		-
Post money valuation		14,350,000

Shares pre Investment (Pre Round 1)	18,750
Shares pre Investment (Pre Round 2)	24,750

Shares post Investment (Post Round 1)	24,750
Shares post Investment (Post Round 2)	26,906



1	
15%	Ratio to post investment
9%	Ratio to post investment
0%	Ratio to post investment
24%	Total % by which shares increases

2	
6%	Ratio to post investment
2%	Ratio to post investment
0%	Ratio to post investment
8%	Total % by which shares increases

|

|

Charts

